

**NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION  
AIR QUALITY PERMITTING**

**REGISTRATION FORM FOR USED OIL SPACE HEATER(S)**

**SECTION A: FACILITY PROFILE**

Facility ID Number \_\_\_\_\_ Facility Name \_\_\_\_\_

**Street Address**

Address Line 1 \_\_\_\_\_  
Address Line 2 \_\_\_\_\_  
Address Line 3 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Mailing Address**                      **9** Check if same as street address above

Address Line 1 \_\_\_\_\_  
Address Line 2 \_\_\_\_\_  
Address Line 3 \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**County**

County Where Facility Is Located \_\_\_\_\_

**Mailing Instructions  
and Information:**

Mail Registration Form & Fee to:

NJDEP - Air Quality Permitting Program  
P.O. Box 27  
Trenton, New Jersey 08625

Fee Amount: \$250

Make checks payable to "Treasurer, State of NJ"

For Assistance, Please call:

(800) 441-0065 within NJ  
(609) 292-6716 outside NJ

**Equipment Location Description**

**Facility Contact**

Contact Person (check one or check both if owner is the operator )

**9** Owner

**9** Operator

Name _____	Organization _____
Title _____	Organization Type _____
Phone (     ) _____	NJ EIN _____
Fax (     ) _____	Mailing Address _____ Other _____
(     ) _____	Address Line 2 _____
Type _____	Address Line 3 _____
E-mail _____	City _____ State _____ Zip _____

**SECTION B: USED OIL SPACE HEATER INFORMATION**

Facility Designation Of Equipment

**SECTION C: APPLICABILITY**

This Registration form is meant for used oil space heater(s), which are installed and operated consistent with the Registration conditions in Attachment I. By completing this form, the registrant is certifying that the used oil space heater(s) shall comply with the Registration conditions in Attachment I. If there is uncertainty as to whether your used oil space heater(s) will comply with the Registration conditions in Attachment I or if your space heater will operate in a different manner than is outlined in Attachment I, please call (800) 441-0065 within NJ or (609) 292-6716 outside NJ.

**SECTION D: CERTIFICATION**

"I certify under penalty of law that I believe the information provided in this Registration Form is true, accurate, and complete. I am aware of my responsibilities pursuant to N.J.A.C. 7:27-1.39."

_____	_____	_____	_____
Name of Individual With Direct Knowledge	Title	Signature	Date

"I have read Attachment I, and I certify that the used oil space heaters will be operated consistent with Attachment I. I am aware of my responsibilities pursuant to N.J.A.C. 7:27-1.39"

_____	_____	_____	_____
Name of Responsible Official	Title	Signature	Date

For Department Use Only	PER# _____	Fee _____
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**INSTRUCTIONS FOR COMPLETING THE REGISTRATION FORM  
USED OIL SPACE HEATER(S)**

**SECTION A: FACILITY PROFILE**

**Facility (ID Number & Name)** - Enter the New Jersey air pollution facility identification number (ID) followed by the facility name for which the Used Oil Space Heater(s) are being registered. The ID is a five-digit number assigned by the New Jersey Department of Environmental Protection. If you have air pollution control permits for your facility, you can obtain the ID number from those permits. If you do not have any air pollution control permits, leave this space blank. Your facility name is the one registered with the New Jersey Secretary of State, under which your facility does business.

**Street Address** - Enter the address of the facility where it is physically located.

**Mailing Address** - Enter the facility's mailing address. If it is the same as the facility location, check the box provided.

**Mailing Instructions & Information** - Once the Registration Form has been completed, it should be mailed along with the appropriate fee to the New Jersey Department of Environmental Protection at the address listed on the front page of the Registration form. The fee is \$250.00 for the used oil space heater(s) being registered. Make checks payable to "Treasurer, State of New Jersey".

**County** - Enter the county in which the facility is located (**not the mailing address county**).

**Location Description** - Describe the facility's location if it is difficult to find using the street address. If you have to give a visitor directions to your facility, consider showing them here. (Example: "Two miles down the access road that leaves state highway 29 at mile marker 10.")

**Facility Contact** - Check the box indicating the facility contact person for this Registration. If the owner and operator are the same, check both boxes. Enter the name, title, phone and fax numbers, other phone numbers and type of number (Example: pager, toll free, cell phone), e-mail address, the organization that the contact person works for, the type of organization (federal, local, public, private, state or utility), the New Jersey Employer Identification Number (EIN) and the contact mailing address.

**SECTION B: EQUIPMENT INVENTORY**

**Facility Designation of Equipment** - Enter the name by which the facility identifies the equipment. (*example*: Used Oil Space Heaters Numbers 1 and 2)

**SECTION C: APPLICABILITY**

This Registration requires that the registrant can meet the Registration Conditions of Attachment I. By certifying the equipment, the registrant commits to operating and maintaining the equipment in a manner that is consistent with the Registration Conditions of Attachment I.

## **SECTION D: CERTIFICATION**

Print or type the name and title of person, submit with original signature and date the registration form in the spaces provided.

**Individual with Direct Knowledge** - Individual listed as the contact person, or any person with direct knowledge of and responsibility for the information contained in the Registration Form. This may or may not be the same person who signs as the Responsible Official defined below.

**Responsible Official** - A facility official responsible for the Registration. A Responsible Official as defined in N.J.A.C. 7:27-1.4 is as follows:

For a corporation:	a president, secretary, treasurer, or vice-president of the corporation; any other person who performs similar policy or decision making functions for the corporation; or a duly authorized representative responsible for the overall operation of a facility (plant manager, etc.).
For a partnership:	a general partner.
For a sole proprietorship:	the proprietor
For a government agency:	either a principal executive officer or ranking elected official.